

# ABSTRACT SUBMISSION GUIDELINES FOR VIDEO SESSIONS

**On-line Abstract Submission Process Begins: August 3, 2015**  
**Abstract Deadline Date: November 3, 2015 @ 11:59 PM EST**

The submission of an abstract affirms that all authors named in the abstract have agreed to its submission for presentation at the Annual Meeting of the American Urological Association, Inc.® and will be published in the April Abstract Supplement to *The Journal of Urology*® exactly as submitted.

It is the responsibility of the submitting author to ensure the abstract is in perfect order with no errors in spelling or grammar, as revisions will not be accepted. Abstracts will not be corrected.

Accepted abstracts may be captured and such audiovisual material may be used as deemed appropriate. To submit your abstract, you will be required to complete a non-exclusive license agreement.

Submission of an abstract constitutes the author's commitment to present the abstract as accepted. Expenses associated with the preparation, submission and presentation of an abstract are the responsibility of the author/presenter.

Submitted abstracts are graded individually by peer reviewers based on scientific merit and originality. Abstracts must be written in English and, if accepted, presented in English.

The total number of abstracts allowed to be presented by the same author is 5.

Abstracts not selected for the AUA meeting will be considered for presentation at the country/language specific meetings held at the annual meeting of the AUA and will appear only in the program of those sessions. Please check the box if you do NOT want your abstract to be considered for this option.

**Publication of the complete study upon which the abstract is based in a journal or electronic publication before presentation is strictly prohibited and will result in outright rejection of the abstract. Multiple abstracts by the same authors based on the same study population or data will also be rejected outright.**

## *Preparation of Abstracts*

**1. Size:** The size of the abstract is limited to 2,280 characters not including spaces. This includes title, body of abstract, tables and graphics. Tables are calculated at 225 characters per table. Graphics are calculated at 225 characters per graphic.

**2. Title:** The title should clearly define the topic and contain no abbreviations.

**3. Authors:** List the primary author's full name, followed by the other authors' names. Spell out completely the names of all authors using full first name, middle initial and last name. (Maintain consistency in authors' names on multiple abstracts to avoid duplication in the Author Index.)

**4. Presenting Author:** If the author(s) of the abstract is an employee(s) of or has a financial relationship with the commercial interest which controls the content of the presentation then he/she cannot be the presenting author. However, principal investigators responsible for research and development are permitted to present as long as they resolve their COI and as long as they are not employees of the commercial interest. In all printed publications the presenting author will be denoted with an asterisk (\*). **Please note:** As of February 1, 2016 no changes to the Presenting Author will be made in the Program Abstract Publication.

**5. Body of Abstract:** The abstract should be informative and detailed.

- The body must contain 4 separate paragraphs: a) Introduction and Objective, b) Methods, c) Results and d) Conclusions.
- It is NOT acceptable to state that "The results will be discussed." Inclusion of specific data is helpful to the reviewers.
- Indicate the major new findings of the study.
- Standard abbreviations may be used as follows: on first use spell out the full term and follow with the abbreviation in parentheses.
- Graphs and/or tables may be used; characters in graphs and tables are counted towards the overall character limit of the abstract.
- Proprietary names of drugs are not allowed; generic names must be used.

**6. Source of Funding:** Grant support must be indicated on the "Source of Funding" page. If there is no support, "None" must be listed. This is a required field in the submission process. **Abstracts deemed to be purely for marketing purposes will not be accepted.**

**7. Conflict of Interest and Disclosure Statement:** All authors must disclose conflicts of interest. The electronic submission process will not allow abstracts to be submitted without this information being completed for each author listed on the abstract.

**8. Category List:** Authors must select a category (only one) from the provided list.

**9. Keywords:** Authors must select up to 3 keyword entries from the provided Keyword Index that best describes the subject of the abstract.

## *Guidelines for Digital Video Submissions*

The AUA video program is in digital format. All accepted presentations will become part of the AUA Surgical Video Library and be available for viewing and sale at AUA 2016 and in the future. Accepted digital videos will be presented in Video Sessions and Award Winning Videos will be presented at the Award Winning Video Session at AUA 2016 in San Diego. It is important that the overall quality of videos be as high as possible and this must be assured at the submission stage. All submitted videos will be reviewed initially for audio/visual clarity. Videos submitted with poor audio/visual elements will be excluded from consideration, regardless of the quality of the content.

**1. Accepted Standard:** Videos should be submitted in HD format to allow for the highest possibly video quality. The absolute minimum specifications that must be met are:

- 720x480 pixels
- 30 frames per second (29.97 fps based on drop frames)

**2. Accepted File Types:**

- MPEG-2
- MP4
- QuickTime H-264
- Windows Media Files
- Raw video files (.avi with little or no spatial compression)

Please contact [videoabstracts@auanet.org](mailto:videoabstracts@auanet.org) or [AUA2016@mirasmart.com](mailto:AUA2016@mirasmart.com) with technical questions regarding any of these formats.

**3. Submission Method:** All videos must be submitted online. DVDs are not accepted. To upload online, please see the instructions below. Your Video Abstract Submission ID Number (the number that was assigned to your abstract at submission) will be needed to upload.

**4. Video Upload Instructions:** \*New this year, videos will be submitted on the same website as the abstract submission website, <http://submissions.mirasmart.com/AUA2016>. During the video abstract submission process a step will be available to upload your video file for review. After you submit the video, you can view and/or download it from the Author Home page by clicking on "View Video."

**5. Content:** There must be only 1 subject per presentation. All digital videos must be recorded in English and have some sound; music is not required. Submissions of presentations that are exceedingly commercial in character are discouraged; and such submissions are less likely to be accepted for presentation. Submissions funded by commercial companies must be identified as such in a disclaimer at the start of the presentation. In addition, the opening of the presentation must begin with the exact title and include the authors' names.

**6. Length—8 Minutes:** Digital video presentations longer than 8 minutes in duration will automatically be rejected.

### *Frequently Asked Questions*

Q: What is the NTSC Standard?

A: National Television System Committee (Abr.) The NTSC is responsible for setting television and video standards in the United States (in Europe and the rest of the world, the dominant television standards are PAL and SECAM). The NTSC standard for television defines a composite video signal with a refresh rate of 60 half-frames (interlaced) per second. Each frame contains 525 lines and can contain 16 million different colors.

Q: What is a pixel?

A: a combination of the words “picture” and “element.” A pixel is the smallest discernible sample of video information, the “little squares” that make up an overall picture.

Please contact AUA at [videoabstracts@auanet.org](mailto:videoabstracts@auanet.org) or [AUA2016@mirasmart.com](mailto:AUA2016@mirasmart.com) with questions regarding submission of videos.